

## Redwood Property Group Contact Information

Juliana is the contact for all property management items. You can reach her at 385-539-7732 or [leasing@rpgutah.com](mailto:leasing@rpgutah.com)

We **strongly** encourage you to utilize E-mail or the Tasks section of your Buildium property management portal, rather than texting for all inquiries, as it helps us keep things organized and respond in a more timely manner. All maintenance items are required to be submitted via Task, and other items can always be submitted that way as well.

Hours for Redwood Property Group will be as follows:

- Monday-Friday 9:00 a.m. - 4:00 p.m.
- Saturday 9:00 a.m. - 1:00 p.m.
- Closed on Sunday

If you contact us outside of these hours, please anticipate a response the next business day. We will ensure all correspondence is addressed within 24 hours.

If you have an emergent item come up after business hours, we have set up an emergency maintenance line where you can reach a member of our team. *Please do not use this number unless it is a maintenance emergency.* That would include things such as an active leak, fire, loss of heat or AC in extreme temperature, etc. Any non emergent items that we are contacted about after hours will be forwarded to Juliana, and handled the next business day. That phone number is: **(801) 686-8378**